

# DS112 Seminar Registration procedure

By IDS

# Note for students who already registered

- NOTE: If you have already registered there is no need to register again but make sure you are in your group before the closing date

# Step1: go to www.ids.ac.tz



Dr. Stephen O. Maluka

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A group photo after presentation on Secrets behind Korea's Economic Success

## Vision

The vision of institute to develop capacities (skills, knowledge, expertise etc) that can contribute effectively and to the scientific inquiry in the nature, causes and impact of global social, economic political, cultural and technological changes

## Mission

The underlying Mission of the IDS is: Teaching and guiding learning on various aspects of development within the University of Dar es Salaam. Pursing interdisciplinary teaching/learning

## Announcements

### Timed-Essay Test

Tue, 30.10.2018 21:23

### Teaching commences on Monday 8th for both undergraduate and postgraduate

Wed, 24.10.2018 08:03

### 28 October to 1 November IDS Freshers orientation week

Wed, 24.10.2018 08:02

### DS101 Seminar registration

Wed, 24.10.2018 07:05

## Students Corner

- > [Chief Co-ordinator - Undergraduate Studies](#)
- > [Online Registration For DS112: Development Perspective I](#)
- > [Postgraduate Coordinator](#)
- > [Seminar Leaders](#)
- > [DARUSO-IDS](#)
- > [Aris](#)
- > [Moodle](#)

Activate Windows  
Go to Settings to activate Windows.



# Step2: Click Online Registration for DSS 112 Development Perspective I

The screenshot shows the website for the University of Dar es Salaam Institute for Development Studies (IDS). The browser address bar displays 'ids.udsm.ac.tz'. The main content area features a large photograph of IDS staff with a guest speaker, His Excellency Shinichi Goto, Ambassador of Japan, dated 3/07/2019. To the right of the photo is a profile picture of Dr. Stephen O. Maluka with a 'READ MORE >>' link. Below the photo are three columns: 'Vision', 'Announcements', and 'Students Corner'. The 'Students Corner' column contains a list of roles and links, with an orange arrow pointing to the link 'Online Registration For DS112: Development Perspective I'. The Windows taskbar at the bottom shows the date as 13-Nov-19 and the time as 7:48 AM.

University of Dar es Salaam - Inst x +

ids.udsm.ac.tz

IDS staff with the Guest Speaker, His Excellency Shinichi Goto, Ambassador of Japan 3/07/2019

Dr. Stephen O. Maluka  
READ MORE >>

**Vision**  
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**Mission**  
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- Moodle

Activate Windows  
Go to Settings to activate Windows.

https://www.udsm.ac.tz/web/index.php/institutes/ids/seminar-group teaching/learning

Type here to search

7:48 AM  
13-Nov-19

# Step3: Read the procedure, choose your college click to register to LMS(Moodle)

Inbox (1,563) - emmanu x | University of Dar es Salaam x | (1) Home / Twitter x | DS 112\_CoICT,CoAF x | (10) WhatsApp x | University of Dar es Salaam x

udsm.ac.tz/web/index.php/institutes/ids/seminar-group

## UNIVERSITY OF DAR ES SALAAM

INSTITUTE OF DEVELOPMENT STUDIES (IDS)

Home About US Academic Programmes Research Academic Staff Publications Consultancy

### Seminar Group

**DS 112 Seminar Enrollment Procedures:**

Login to the **Moodle**

**User name:** Your registration number.

**Password** should be Cvl@2019 and make sure C is in capital letter.

Select your Course. Make sure your Course corresponds to those in the ARIS.

Enroll to the Course by using enrolment key: Ids@2019. I should be in capital letter.

Note: All procedure for Seminar Registration are attached below

After enrollment continue with seminar registration process.

1. BAED[CoHU] [Click here to Register](#)
2. BAED[CoSS] [Click here to Register](#)
3. CoET [Click here to Register](#)
4. CoHU Non-BAED A [Click here to Register](#)
5. CoHU Non-BAED B [Click here to Register](#)
6. CoICT/CoAF [Click here to Register](#)

Procedure for Enr....docx

Procedure for Enr....docx

Activate Windows  
Go to Settings to activate Windows.  
Show all


Type here to search

4:36 PM  
13-Nov-19

# Step 4: Log in to moodle

Learning Management System: L x +

lms.udsm.ac.tz/login/index.php



**Learning Management System**  
UNIVERSITY OF DAR ES SALAAM

Can't Log in?  
If you can't login you will need to check that you are using the correct username and password.

2019-04-03336

.....

**Log in**

TAKE A TOUR

Forgotten your username or password?

**For more information**  
Technical & User Support, UDSM CVL  
Office, Mobile 0754 311 439  
lms@udsm.ac.tz, LMS support.

Activate Windows  
Go to Settings to activate Windows.

Type here to search

7:55 AM  
13-Nov-19

Registration number

Password  
Cvl@2019

# Step5: Change your password if is your first time to log in(write current password Cvl@2019 )

The screenshot displays a web browser window with the following elements:

- Browser Tab:** "Change password"
- Address Bar:** "lms.udsm.ac.tz/login/change\_password.php"
- Page Header:** "eLearning" logo and "Zitta Kagosi" user name.
- Left Navigation Menu:** Home, Dashboard, Calendar, Private files.
- User Profile:** "Zitta Kagosi" with a placeholder profile picture.
- Breadcrumbs:** Home / Dashboard / Preferences / User account / Change password
- Warning Message:** "You must change your password to proceed."
- Form Title:** "Change password"
- Form Fields:**
  - Username: 2019-04-03336
  - Current password: [Red error icon]
  - New password: [Red error icon]
  - New password (again): [Red error icon]
- Password Requirements:** "The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as \*, -, or #"
- Windows Notification:** "Activate Windows. Go to Settings to activate Windows."
- Taskbar:** Windows Start button, search bar, and various application icons.
- System Tray:** Time "7:58 AM" and date "13-Nov-19".

# Step6: Click Continue

The screenshot shows a web browser window with the following elements:

- Browser Tab:** "Password has been changed"
- Address Bar:** "lms.udsm.ac.tz/login/change\_password.php"
- Page Header:** "eLearning" logo and user profile "Zitta Kagosi" with a dropdown arrow.
- Left Sidebar:** A menu with items: Home, Dashboard, Calendar, and Private files.
- Main Content Area:**
  - Profile section for "Zitta Kagosi" with a placeholder icon.
  - Breadcrumb trail: [Home](#) / [Dashboard](#) / [Preferences](#) / [User account](#) / [Change password](#)
  - Confirmation message: "Password has been changed"
  - A prominent blue button labeled "Continue".
- Bottom Right:** "Activate Windows" watermark with the text "Go to Settings to activate Windows."
- Taskbar:** Windows taskbar at the bottom showing the search bar, task view, and several application icons (Edge, File Explorer, Mail, Excel, Word, Chrome, Skype, PowerPoint). The system tray shows the time "8:01 AM" and date "13-Nov-19".



# Step 7: Search for your course, Make sure your DS 112 you choose is similar to DS 112 in your Aris account

The screenshot shows a web browser window with the URL `lms.udsm.ac.tz`. The page title is "Learning Management System". The user is logged in as "Zitta Kagosi". A red arrow points from the text "Step 7: Search for your course..." to the search input field in the "Search courses" section, which contains the text "DS 112".

The interface includes a navigation menu on the left with options: Home, Dashboard, Calendar, and Private files. The main content area features the university logo, a search bar, and a list of available courses. The search results show "LMS Demonstration" and "Demonstration Course".

**Search courses**

**Site announcements**  
(No announcements have been posted yet.) [Subscribe to this forum](#)

**Available courses**

- [LMS Demonstration](#) 🔍  
This course is for demonstration
- [Demonstration Course](#)  
Teacher: [Maregesi Machumu](#)

**EXABIS EPORTFOLIO**

- [My CV](#)
- [My Portfolio Artifacts](#)
- [My Views](#)
- [Shared Views](#)
- [Shared Categories](#)
- [Import/Export](#)

Activate Windows  
Go to Settings to activate Windows.

Windows taskbar: Type here to search, 8:05 AM, 13-Nov-19

# Step 8: Click your Course according to your college

The screenshot shows a web browser window with the URL `lms.udsm.ac.tz/course/search.php?search=DS+112`. The page title is "Learning Management System". On the left, there is a navigation menu with "Home", "Dashboard", "Calendar", and "Private files". The main content area shows search results for "DS 112". A search bar at the top right contains "DS 112" and a "Go" button. Below the search bar, the text "Search results: 10" is displayed. Four search results are listed, each with a course title, instructor names, and the category "Institute of Development Studies (IDS)".

Learning Management System

Home / Courses / Search / DS 112

Search courses

Search results: 10

- [DS 112\\_BAED \[CoHU\] Development Perspectives I](#)  
Assistant Lecturer: [Leila Msabaha](#) Category: [Institute of Development Studies \(IDS\)](#)
- [DS 112\\_BAED\[CoSS\] Development Perspectives I](#)  
Teacher: [Emmanuel Haule](#)  
Teacher: [Omary Thabit](#) Category: [Institute of Development Studies \(IDS\)](#)
- [DS 112\\_CoET Development Perspectives I](#)  
Teacher: [Emmanuel Haule](#)  
Teacher: [Ibrahim Maage](#) Category: [Institute of Development Studies \(IDS\)](#)
- [DS 112\\_CoHUNonBAED Development Perspectives I](#)  
Teacher: [Emmanuel Haule](#)  
Teacher: [Gelas Rubakula](#) Category: [Institute of Development Studies \(IDS\)](#)

Activate Windows  
Go to Settings to activate Windows.

8:07 AM  
13-Nov-19

# Step 9: Enroll to the Course by using enrollment key which is **Ids@2019**

The screenshot shows a web browser window with the URL `lms.udsm.ac.tz/enrol/index.php?id=602`. The page title is "DS 112\_CoSSNonBAED Development Perspectives I". The breadcrumb trail is: Home / Courses / Institutes / Institute of Development Studies (IDS) / DS 112\_CoSSNonBAED / Enrol me in this course / Enrolment options. The main content area is titled "Enrolment options" and shows the course name "DS 112\_CoSSNonBAED Development Perspectives I" with a search icon. Below this, it says "Teacher: Emmanuel Haule". There is a dropdown menu for "Self enrolment (Student)" which is expanded. Underneath, there is a label "Enrolment key" followed by a text input field containing ".....". A blue "Enrol me" button is positioned below the input field. A red arrow originates from the text "Ids@2019" in the main title and points directly to the input field. At the bottom right of the page, there is a watermark that says "Activate Windows Go to Settings to activate Windows." The Windows taskbar is visible at the very bottom of the image.

# Step 10: Choose Seminar Group By Clicking Choose Seminar Group here

The screenshot shows a web browser window with the URL `lms.udsm.ac.tz/course/view.php?id=602`. The page title is "DS 112\_CoSSNonBAED Development Perspectives I". The left sidebar contains a menu with items: "DS 112\_CoSSNonBAED", "Participants", "Badges", "Competencies", "Grades", "General", "25 October - 31 October", "1 November - 7 November", "8 November - 14 November", "15 November - 21 November", "Home", and "Dashboard". The main content area has a header "DS 112\_CoSSNonBAED Development Perspectives I" and a breadcrumb "Home / My courses / DS 112\_CoSSNonBAED". Below the header, there is a section titled "Announcements" with a link "Choose Seminar Group here" highlighted by a red arrow. To the right of this link is a "Your progress" indicator with a question mark icon and a checkbox. Below the link, there are five date ranges: "25 October - 31 October", "1 November - 7 November", "8 November - 14 November", and "15 November - 21 November". The "8 November - 14 November" range is currently selected, indicated by a blue vertical bar on the left. At the bottom right, there is a watermark for "Activate Windows" with the text "Go to Settings to activate Windows."

# Step11: Choose your seminar then save your Choice

The screenshot displays a web application interface for selecting a seminar group. The main content area is titled "Choose Seminar Group here" and contains a table with the following data:

Choice	Group	Members / Capacity	Group members
<input type="radio"/>	Seminar Fri 09:00-10:00COAF LR 3DS112(COSS NON BAED A)	0 / 45	<input type="button" value="Show Group Members"/>
<input type="radio"/>	Seminar Fri 10:00-11:00COAF LR 3DS112(COSS NON BAED A)	0 / 45	
<input type="radio"/>	Seminar Friday 13:00-14:00COAF LR 3DS112(COSS NON BAED A)	0 / 45	
<input type="radio"/>	Seminar Friday11:00-12:00 COAF LR 3 DS112(COSS NON BAED B)	0 / 45	

Below the main content area, there is a secondary list of seminar options:

<input type="radio"/>	SeminarMon 18:00-19:00 SR11 DS112(COSS NON BAED B)	0 / 45	
<input type="radio"/>	SeminarThur 08:00-08:55 SR3 DS112(COSS NON BAED B)	0 / 45	
<input type="radio"/>	SeminarThurs 10:00-11:00 COAF LR 3 DS112(COSS NON BAED B)	0 / 45	
<input type="radio"/>	SeminarTue 12:00-13:00 COAF LR 3 DS112(COSS NON BAED B)	0 / 45	
<input type="radio"/>	SeminarTues 09:00-10:00COAF LR 3DS112(COSS NON BAED A)	0 / 45	
<input type="radio"/>	SeminarWen 09:00-10:00COAF LR 3DS112(COSS NON BAED A)	0 / 45	
<input type="radio"/>	SeminarWen 12:00-13:00 COAF LR 3 DS112(COSS NON BAED B)	0 / 45	

At the bottom of the interface, there is a blue button labeled "Save my choice" and a watermark for "Activate Windows" with the text "Go to Settings to activate Windows."

END